



**POLICE & CRIME COMMISSIONER FOR HERTFORDSHIRE**

**TRANSPARENCY DISCLOSURE – AWAY DAYS AND WORKSHOPS**

<b>Date</b>	<b>Purpose</b>	<b>Venue</b>	<b>Attendees</b>	<b>Refreshments</b>	<b>Cost of room hire</b>
4 <sup>th</sup> October 2024 1000-1700	Workshop on PEEL inspection, Police & Crime Plan and public opinion survey	Ames Room, Aldwickbury Park, Harpenden	PCC, Chief Officers, OPCC Director of Strategy	Buffet lunch, tea and coffee	<b>£429.50</b>
17 <sup>th</sup> December 2024 0930-1700	Workshop on Police & Crime Plan and budget planning	Glynne Suite, Rothamstead, Harpenden	PCC, Chief Officers, OPCC CEO, OPCC Director of Strategy, OPCC Strategic Insight Analyst	Sandwich lunch, tea and coffee	<b>£594.00</b>
20 <sup>th</sup> January 2025 0900-1630	OPCC staff workshop and priority setting	Police HQ	PCC, All OPCC staff	Sandwich lunch, tea and coffee	None
26 <sup>th</sup> March 2025 0900-1700	OPCC staff workshop and priority setting	Police HQ	PCC, All OPCC staff	Sandwich lunch, tea and coffee	None
31 <sup>st</sup> March 2025 1200-1700	Performance meeting and Police & Crime Plan delivery	Glynne Suite, Rothamstead, Harpenden	PCC, Chief Officers, OPCC CEO, OPCC, DCEO, OPCC Director of Strategy, OPCC Strategic Insight Analyst (x2)	Sandwich lunch, tea and coffee	<b>£735</b>
27 <sup>th</sup> June 2025 0900-1700	Joint leadership away day – Constabulary & OPCC	Fielder Centre, Hatfield	Senior leadership teams from Constabulary & OPCC	Buffet lunch, tea and coffee	<b>Approx £1000</b>

25 <sup>th</sup> September 2025 0900-1300	OPCC senior leadership team workshop – restructure and priority setting	Police HQ	PCC, OPCC senior leadership team	Tea and coffee	None
17 <sup>th</sup> October 2025 0900-1230	Workshop on budget planning, precept and digital innovation	OPCC Office	PCC, Chief Officers, OPCC CEO, OPCC DCEO, OPCC CFO	Tea and coffee	None
25 <sup>th</sup> November 2025 0900-1600	OPCC staff workshop and priority setting	Focolare Centre, Welwyn Garden City	PCC (morning only), All OPCC staff	Buffet lunch, tea and coffee	<b>970.00£</b>
22 <sup>nd</sup> January 2026 0900-1330	Budget planning and Police & Crime Plan delivery	OPCC Office	PCC, Chief Officers, OPCC CEO, OPCC DCEO, OPCC CFO, OPCC Delivery Manager	Tea and coffee	None

Note: the dates in June, October and December 2024 were organised and booked by OPCC staff prior to the Interim Chief Executive starting.

Note: on 3<sup>rd</sup> February 2025, the PCC emailed OPCC staff to direct the reduction of costs on expensive external venues in Harpenden. The PCC was advised that a further booking in March 2025 for Rothamstead had already been made and that a cancellation fee would apply. It was agreed that this meeting would go ahead to avoid abortive costs but future meetings would be held at cheaper venues, or on the police estate wherever possible, recognising that Police HQ is currently being redeveloped which limits available meeting space.